

NZMSA MEETING MINUTES

Team Name: NZMSA Exec & Team Meeting
Chairperson: Indira Fernando
Date: 25-01-24
Time: 7:00pm
Scribe: Ann Anson

AGENDA:					
1	Call to order, roll call, apologies, confirm minutes, conflicts of interest, action points	2	Paid Placement Petition	3	O-Week
4	Membership	5	Other business	6	
PRESENT:					
1	Indira Fernando	2	Jake Parsons	3	Andrew Xiao
4	Divyashri Thakkar	5	Eushin Kang	6	Molly Elliott
7	Jackie Hazelhurst	8	Ann Anson	9	Thomas Hartono
10	Cam Young	11	Timothy Royds	12	Alex Timmings
13	Shania Kumar	14	Sujean In	15	Nicola-Mary Geraghty
16	Julian Laking	17	Nic Sinnott	18	
APOLOGIES:					
1	Rylee Dudley	2	Te Hirea Doherty – represented by Nic Sinnott	3	
ABSENT:					
1	Y Mukish M Yelanchezian	2		3	
AMENDMENTS TO THE PREVIOUS MINUTES					
N/A					
<p>Moved that minutes from Face to Face dated along with any amendments be accepted as a true and correct record: Moved: Indira Seconded: Divyashri Carried</p>					
MATTERS ARISING					
Item #:	Agenda Item	Detail			
1	Call to order, roll call, apologies, confirm minutes, conflicts of interest, action points	<p><i>Indira</i> – Karakia and introduction to the meeting.</p> <p>Routine actions for each Executive meeting:</p>			

		<ul style="list-style-type: none"> • If you miss the call for agenda items but have anything you want to talk about, you are welcome to bring it up as other business at the end of the meeting. • Everyone is encouraged to read the minutes, as confirming the previous meeting minutes is done at the start of every meeting. <p>No conflicts of interest arose.</p> <p>There were no major action points to review.</p>
2	Paid Placement Petition – <i>Indira</i>	<p>Paid Placements Aotearoa is a group petitioning for all healthcare students to get a “TI grant” for their final three years/clinical training years, and are working with the President on this. They originally weren’t going to include medical students at all in this petition, but now we are included.</p> <p>Divyashri shared the petition link on the Messenger Executive Team group chat, and Indira added the link to the Zoom chat.</p> <ul style="list-style-type: none"> • Members of the Executive team are free to sign it themselves if they would like. • NZMSA will be signing the petition formally as an organisation. <ul style="list-style-type: none"> ○ This was run past the Steering Committee last week and no one objected. <p>This will be a different avenue asking for more financial support for students, while also being a way to support student colleagues, beating the argument of us asking for a TI grant and others getting nothing. This will also help build connections.</p> <p>This would result in a big increase in financial support.</p> <ul style="list-style-type: none"> • Would result in money across years 4, 5 and 6. <ul style="list-style-type: none"> ○ \$20,000 in 4th year to \$40,000 in 6th year. ○ Total receiving of money = close to \$80,000. ○ This is in line with what clinical site students get from the MoH. <ul style="list-style-type: none"> ▪ There is an already existing training wage, minimum wage and living wage – this shifts us over the three years from training wage in 4th year to living wage in 6th year. <p>If you have any further questions on this, feel free to get in touch with Indira before 10th February, as on 12th February Indira is going to an open meeting as a medical student representative, where other health workers (social workers, nurses, etc.) will be present and discussions will occur. Teachers are also going to be there to emulate something similar in their field.</p> <p>The petition is going to be presented to Parliament through the Green Party, most likely through Chlöe Swarbrick. NZMSA is</p>

		<p>not organising the political side of this petition, as we are non-partisan – this is Paid Placements Aotearoa’s side of things.</p>
<p>3</p>	<p>O-Week – <i>Indira</i></p>	<p><i>Indira</i> – Asking for updates from Representatives on what AUMSA and OUMSA are doing for O-Week, and how NZMSA can support and be visible in this space.</p> <ul style="list-style-type: none"> • Looking for a particular focus at new students. <ul style="list-style-type: none"> ○ <u>Auckland</u> – particular importance on 2nd years coming back (4th years are all over the place). ○ <u>Otago</u> – 2nd years and 4th years. ○ <u>Christchurch</u> and <u>Wellington</u> = 4th years. • Indira is coming to Dunedin and Auckland to meet the new 2nd years in person. <p>Auckland – <i>Shania, Sujean, Nicola-Mary</i></p> <ul style="list-style-type: none"> • The representatives are going to introduce themselves at O-Week to new students so they know where to go if they have questions. <ul style="list-style-type: none"> ○ <i>Nicola-Mary</i> - Mukish is going to be doing the talk on behalf of clinical students as she is currently based in Waikato. • For O-Week: <ul style="list-style-type: none"> ○ <i>Shania</i> – AUMSA is having events such as Quiz Night, but a meeting with Lachlan and AUMSA later this week will be discussing these events. ○ <i>Sujean</i> – An initiative is being set up for a Club Expo event for all the AUMSA NZMSA reps to introduce themselves to second year students, which will involve setting up a table with lollies to meet new students – this will be on the first week of uni. ○ <i>Indira</i> – Suggests Shania and Sujean get in touch with Jake and rest of NZMSA for support on this. • <i>Jake</i> – We have been offered a spot at 4th year orientation, for all 4th years in Auckland <ul style="list-style-type: none"> ○ We could pop our heads into the Waikato orientation – the rest of the sites are probably too remote to reach out to. ○ <i>Indira</i> – Mukish is doing this on his own, but as Sujean is on the Engagement Working Group, she could liaise through Jake and go along as well to tie in and plug what Engagement is doing and introduce NZMSA to 4th years; Shania can go along to this too. <p>Wellington – <i>Thomas</i></p> <ul style="list-style-type: none"> • TI Education Reps are organising O Week <ul style="list-style-type: none"> ○ There is a pub quiz, but this is not the appropriate setting to slot in NZMSA

- To get in touch with Georgia and TI Education Reps on what orientation looks like for 4th years around the hospital
 - Rosie last year had quite some freedom on what she could talk about – could see this year where Thomas can talk about NZMSA and promote what NZMSA is doing
 - *Indira* – On Thursday 29th February she is encouraged to give a talk to 4th years about study-life balance tips; this could be a good day for Thomas to schedule in a time to talk too

Christchurch – *Alex*

- There is a mihi whakatau, where the Dean, hospital leaders and administrators talk
- There is a tour of the hospital
- Kareem talks about CMSA
- People get to meet the allocated TI Reps
- There are drinks are offered afterwards for an informal networking session
- The date is not known, but it is typically the first day on hospital, which is almost all allocated to introductions
- *Indira* – Will get in touch with Kareem

Dunedin ELM – *Cam*

- Med O-Week is packed
 - BYO
 - Volunteering Day
 - Beach Day
 - Boards Game Night
 - Quiz Night
 - Saturday Social for ELM2 and 3
 - All of these are more social events
- Wednesday is the 1st day of O-Week
 - OUMSA will give a 15 minute 'Welcome to Medicine' presentation for 2nd years saying hello and giving advice e.g. don't study too hard, etc.
 - *Indira* is on the Thursday to represent – someone else from OUMSA will come to support
 - Cam is not at Med O-Week until the last day

Dunedin ALM – *Tim*

- Tim cannot be there for O-Week as he is away on elective in Hawke's Bay
- There is a panel session on professionalism, Q&As, a welcome to ALM, cannulation and venepuncture sessions, Marae trips for 4th and 6th years
- Tim is not completely sure what NZMSA can do, as everything is pretty much sorted

		<ul style="list-style-type: none"> ○ 4th years all start next week – Indira to reach out to Lucy, she might be away but she is good to reach out for information on this ● Orientation dates are the following: <ul style="list-style-type: none"> ○ Dunedin ALM4 starts on 29th January ○ The Marae trip is on 29th January ○ Dunedin ALM5 starts on 5th February ○ ALM4 ward tours 8th and 9th of February <p><i>Indira</i> – Those who are involved in your RSMAs and around for O-Week – be seen and present, as the NZMSA Reps are the best way for NZMSA to engage with students</p> <ul style="list-style-type: none"> ● Students also really appreciate sausage sizzles ● Once O-Week is done, everyone will be asked to give a run-down of what happened and report back afterwards at the next Executive meeting
4	Membership – <i>Indira</i>	<p>The RMSAs are pushing for students to sign up for memberships, which includes NZMSA. How they do this is up to the RMSAs themselves, but we should consider how to promote NZMSA membership.</p> <p>Questions:</p> <ul style="list-style-type: none"> ● What about NZMSA membership is good/convincing? ● What things do we do? ● What is it that these people are interested in? ● What is important to the cohort I am representing? ● How can we market NZMSA memberships to cohorts? <p>Discussion:</p> <ul style="list-style-type: none"> ■ <i>Indira</i> – Pre-clinical is often the market that we're targeting, as clinical students have already decided at their stage if they want to be part of student associations <ul style="list-style-type: none"> ○ Pre-clinical students could see the advocacy that we do, which they might want to support through signing up to become members ○ Everyone is encouraged to promote membership to students, not just Molly with promotions on social media ■ <i>Jake</i> – NZMSA events are a good thing to show people as this can really engage people and encourage them to sign up – Reps encouraged to get in touch with Jake and Engagement Working Group to promote this ● <i>Molly</i> – NZMSA's Instagram stories can say things such as "welcome 4th years", "welcome 2nd years", etc. to draw people towards our social media pages ● <i>Indira</i> – Everyone speaking to students is encouraged to: <ul style="list-style-type: none"> ○ Promote NZMSA's social media (Facebook and Instagram) to people ○ Know the events and advocacy NZMSA is doing

		<ul style="list-style-type: none"> ○ Use links, QR codes, etc.
5	Other business	<p><i>Indira</i> – We will be taking attendance at these Executive meetings.</p> <ul style="list-style-type: none"> ● Working groups will start picking up attendance too – it is important that you also attend working group meetings. <ul style="list-style-type: none"> ○ Directors are regularly asked by Indira if working groups are being attended do and if people are participating. ○ We are being held to a high standard to complete these roles to complete the mahi and represent the roles we occupy. ● If things are getting difficult, reach out – we are all here to help each other out, and it is important to let us know ● If you feel you are given too much work and overwhelmed by your work or portfolio, please reach out and tell Indira ● Speak to your VP if you feel comfortable, otherwise reach out to Indira – her inbox is always open. ● If you miss three Executive team meetings in a row without sending in appropriate apologies, this automatically triggers a constitutional vote about your role in this organisation – this is a constitutional clause that will be enforced this year. <ul style="list-style-type: none"> ○ Things happen and mistakes happen – it is appreciated that people be candid about it ○ The karakia is when the meeting starts, and you are expected to stay to the end of the meeting ● <i>Jackie</i> – There is a temporary freeze on NZMSA's main bank account for the next two weeks on all internal payments, as our financial security is being assessed <ul style="list-style-type: none"> ○ There are no outstanding reimbursements but if there are and you are expecting one, reach out to the VPs or Indira or Jackie to see when to expect your payment ● <i>Molly</i> – Please complete the blurb form: https://forms.gle/UhEHvUzfixjvoSnV8 ● <i>Molly</i> – The Master Drive has everything about NZMSA social media posts, e.g. all of our official colours, in the communications folder. <ul style="list-style-type: none"> ○ There is a form for people to fill out for social media posts, with what Molly needs to know ● <i>Indira</i> – Everyone is encouraged to share information on their region's dates for Orientation.

ACTION POINTS



- Everyone – If you have any further questions on the Paid Placements Petition, feel free to get in touch with Indira before 10th February.
- Shania, Sujean – Get in touch with Jake and NZMSA in general for support for AUMSA's O-Week activities.
- Sujean – Liaise with Jake and go alongside Mukish to 4th Year UoA Orientation to plug what the Engagement Working Group is doing and introduce NZMSA.
- Thomas – To get in touch with Georgia and TI Education Reps on what orientation looks like for 4th years around the hospital, and see where he can talk about NZMSA and promote what NZMSA is doing. Also consider joining in on Thursday 29th February when Indira is talking.
- Indira – To reach out to Kareem and Lucy for information on what their respective RMSAs are doing for O-Week.
- Everyone – To report back at the next Executive team meeting with a run-down of what happened at O-Week and what they did.
- Molly – Promote NZMSA membership and welcome students into 2024 through social media.
- Everyone – Promote NZMSA membership and welcome students into 2024 in-person at O-Week if they are able to, as well as promote NZMSA's social media, Engagement and Advocacy work.
- Everyone – Complete the blurb form for Molly.
- Everyone – Share information on their region's Orientation dates if obtainable.

Meeting Finished:	7:41pm
Date of Next Meeting:	15-02-24
Chairperson:	Indira Fernando